

CPE: Back to basics

Webinar resources and hyperlinks

SLIDE 6 – OVERVIEW OF CPE

Download our handy factsheets for an overview of our continuing professional education (CPE) requirements:

- [CPE factsheet](#) for tax and BAS agents
- [CPE factsheet](#) for conditional tax practitioners.

SLIDE 7 – CPE IS A RENEWAL REQUIREMENT FOR INDIVIDUALS

Find out more about the [renewal requirements](#) for individuals.

SLIDE 8 – COMPLETING CPE IS A CODE OBLIGATION

Learn more about your obligations under the [Code of Professional Conduct](#) (Code).

SLIDE 10 – MINIMUM HOURS OF CPE

Visit tpb.gov.au/cpe or refer to our Guidance Statements to find out about the minimum hours of CPE you should complete for:

- [tax and BAS agents](#)
- [tax agents with a tax \(financial\) advice services condition](#).

SLIDES 14 TO 15 – CPE PERIOD – REGISTRATION AND RENEWAL SCENARIOS

- Refer to the scenarios included in the [FAQs](#).
- Use our [general enquiry form](#) to let us know if you decide to elect your CPE period to align with that of your recognised professional association.

SLIDE 19 TO 22 – RELEVANT CPE ACTIVITIES

For examples of types of CPE activities you can undertake, refer to [CPE activities](#).

SLIDE 24 TO 27– KEEPING RECORDS

See our [CPE content](#) for our record keeping requirements. Use our handy [CPE log](#) template to record your activities, which can also be [downloaded](#) as an Excel file.

SLIDE 29 TO 31 – EXTENUATING CIRCUMSTANCES

Read our [Guidance Statement](#) and learn more about how to use the flexibility of your 3-year CPE period to complete CPE in extenuating circumstances.

SLIDE 34 – STAY IN TOUCH WITH THE TPB

- Register for free [TPB webinars](#).
- Access our [webinar resources](#).
- Visit our [newsroom](#).
- Check out our [YouTube channel](#) to access webinar recordings and claim free CPE.
- Find us on [Facebook](#) and [LinkedIn](#).