

# TAX PRACTITIONER SURRENDER CHECKLIST



## Access our services

- Access [Ending your registration](#) on our website for information about how to surrender (or cancel) your tax practitioner registration.

## Surrender (or cancel) your registration

- Complete our [Surrender a registration](#) form and include reasons for surrendering.

## Check our Register

- Search our [Register](#) for information on our decision regarding your registration (decisions will appear on our Register for a period of up to 12 months).

## If you would like to register again in the future

- [Apply to register](#) on our website if you would like to register as a tax practitioner with us in future.
- Refer to our [Qualifications check](#) information (for individuals), to ensure you meet our registration requirements before lodging an application.
- Access [My Profile](#) to lodge a new application to register as a tax practitioner.

## Access ATO services

You must notify the ATO of your changing situation and reasons for surrendering your tax practitioner registration.

For next steps:

- Read important information about [Retiring, selling or restructuring your practice](#). This includes notifying the ATO about your changing situation and making arrangements to transfer or delete your clients.
- Access [ATO digital services](#) if you have registered as a new tax practitioner since surrendering your registration.

### Further information

[Contact us](#) via our online form or visit [tpb.gov.au](http://tpb.gov.au).

For ATO enquiries, including systems access, visit [ato.gov.au](http://ato.gov.au).