

Statement of relevant experience BAS agent

Completing this form

- This form must accompany an application for registration as an individual BAS agent.
- If the relevant experience includes work under the supervision and control of a registered agent or employer, this form should be completed by the supervising agent or employer.
- If the relevant experience includes work of another kind, this form should be completed by the applicant.
- If insufficient space is provided at any item, please attach the additional information.
- Ensure you tick all applicable boxes.

1. Applicant details

Title

Family name

First given name

Other given names

2. Name of supervising agent or employer making this statement

Registered agent number (if applicable)

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3. Type of relevant experience

Please tick one or more the following that applies to the applicant's relevant experience:

- Work by an individual under the supervision and control of a registered tax or BAS agent
- Work by an individual as a registered tax or BAS agent

If the applicant's experience involved work as a tax or BAS agent, provide their registered agent number below:

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- Work of another kind subject to approval by the Board.

Note: If you believe you have relevant experience of 'another kind', you should also attach a separate submission with your online registration application outlining your experience and the reasons why you believe it should be approved. You should also provide independent verification of your experience. Visit www.tpb.gov.au > Qualifications & experience for BAS agents > Relevant experience for BAS agents for further information

4. Did the applicant's relevant experience include substantial involvement in one or more types of BAS services described in section 90-10 of the *Tax Agent Services Act 2009*?

Visit www.tpb.gov.au > Registering > Register as a BAS agent for information about BAS services.

No Yes Please provide details in the box below

The Board may impose one or more conditions on an entity's registration to limit the scope of services that the entity may provide to a particular type of tax agent or BAS service or a particular area of the taxation laws.

5. During what period was the applicant providing the services in question 4 above?

Day	Month	Year	to	Day	Month	Year
From <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>		<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
From <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>		<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
From <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>		<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>

6. Summary of BAS services provided in the last four years

In relation to the applicant's relevant experience, please complete the tables below outlining the services provided during the last **four** years.

Year	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
Total number of clients	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
Total number of activity statements prepared	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>

Total number of <u>hours</u> undertaking BAS services in the last four years	<input style="width: 150px; height: 20px;" type="text"/>
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Please specify the types of BAS services provided

GST law	<input style="width: 20px; height: 20px;" type="checkbox"/>	fringe benefits tax (collection & recovery)	<input style="width: 20px; height: 20px;" type="checkbox"/>
wine equalization tax law	<input style="width: 20px; height: 20px;" type="checkbox"/>	PAYG (instalments and withholding)	<input style="width: 20px; height: 20px;" type="checkbox"/>
luxury car tax law	<input style="width: 20px; height: 20px;" type="checkbox"/>	other BAS services provided	<input style="width: 20px; height: 20px;" type="checkbox"/>
fuel tax law	<input style="width: 20px; height: 20px;" type="checkbox"/>		

If other BAS services are provided, please provide further details below.

7. This section must be completed by the supervising agent or employer. Please provide comments on the applicant's level of competence in the provision of BAS services.

8. This section must be completed by the applicant. Please provide any other information or comments regarding work of another kind that may be considered as relevant experience.

Checklist

Unless the applicant's experience has been gained while self-employed, this form has been completed by the applicant's employer or supervising tax or BAS agent.

Note: Where a supervising agent or employer appears to have completed this form, they may be contacted to verify information provided or obtain further details.

All questions on the statement have been answered truthfully and correctly.

Privacy notice

The *Privacy Act 1988* protects the privacy of individuals and sets out the Australian Privacy Principles (APPs) applicable to the collection, use and storage of personal information by Australian government agencies.

Personal information collected by the Tax Practitioners Board (TPB) is used and stored in accordance with the APPs and the [TPB's Privacy Policy](#).

The TPB will use the information collected in this form to assess the application for registration under Part 2 of the *Tax Agent Services Act 2009*.

If you do not provide the requested information, we may not be able to process the application.

Where we are authorised or required by the law to do so, some of the information collected from you may be provided to other government agencies including the Australian Taxation Office and Australian Securities and Investments Commission and third parties relevant to the application. This may occur, for example, in order to verify the information you have provided.

If you have an enquiry relating to how the TPB collects, uses and stores your information, including how to access and correct your information or to make a privacy complaint, email it to privacy@tpb.gov.au. Further information about our privacy practices is available in the TPB Privacy policy available at www.tpb.gov.au

Declaration

I declare that all information given in this statement, to the best of my knowledge, information and belief, is true and correct in every particular.

Full name of the person providing this statement

Signature of the person providing this statement

Date

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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How to send the completed form

Upload the completed form at the place indicated on your online application for registration as a BAS agent

Further information

Visit www.tpb.gov.au or phone us on 1300 362 829.